



County of San Bernardino

F A S

CONTRACT TRANSMITTAL

FOR COUNTY USE ONLY

<input checked="" type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> Cancel	Vendor Code	SC	Dept.	OOA	Contract Number
County Department Aging and Adult Services		Dept.		Orgn.	Contractor's License No.
County Department Contract Representative Jacki Baxter		Telephone 388-0259		Total Contract Amount \$0	
Contract Type <input type="checkbox"/> Revenue <input type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input checked="" type="checkbox"/> Other: non-financial agreement					
If not encumbered or revenue contract type, provide reason:					
Commodity Code		Contract Start Date		Contract End Date	Original Amount
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.
Project Name Student Interns			Estimated Payment Total by Fiscal Year		
			FY	Amount	I/D
			02/03	\$0	

CONTRACTOR California State University, San Bernardino

Federal ID No. or Social Security No. _____

Contractor's Representative Kathy Hansen, Director

Address 5500 University Parkway, San Bernardino, CA 92407

Phone (909) 322-3887

Nature of Contract:

The Bachelors and Masters of Social Work degree programs at the California State University, San Bernardino (CSUSB) require students enrolled in these programs to work under the supervision of professionals to earn State required internship hours. The Department of Aging and Adult Services (DAAS) employs qualified social work professionals (in various areas including Adult Protective Services, In-Home Supportive Services, Multipurpose Senior Services Programs, and Administration) who can provide the needed tutelage and guidance to interns participating in these degree programs. A cooperative agreement between CSUSB and DAAS will provide these student interns with valuable exposure to the various unique aspects of social work when serving adult and aging populations.

Approval of this agreement will allow the CSUSB to designate students to receive social work oriented field experience at DAAS effective September 3, 2002 through September 2, 2005. The agreement clearly establishes the terms and conditions under which DAAS will accept students referred from the University. DAAS has accepted interns in previous years but on an informal basis. The use of an agreement formalizes the process and clearly states the expectations of all parties. This agreement is being presented to the Board after the effective date, as the formalized process was not completed before the school year commenced.

Approved as to Legal Form (sign in blue ink)

Reviewed as to Contract Compliance

Reviewed for Processing

►
Phebe W. Chu, Deputy County Counsel

►
Lori Ciabattini, HSS Contract Compliance

►
Agency Administrator/CAO

Auditor/Controller-Recorder Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

Date _____

☐ **Contract Database** ☐ **FAS**

Keyed By